



Social Event Planning



**WE OFFER FULL EVENT PLANNING FOR THE
FOLLOWING TYPES OF EVENTS:**

- *Anniversaries & Milestone Parties*
- *Bridal Showers*
- *Baby Showers*
- *Engagement Parties*
- *Graduation Parties*
- *Holidays*
- *Memorial Services*

Don't see your event listed here? Contact us for more information!

Social Event Planning Services

- *Unlimited phone & email correspondence*
- *Venue Research & Guidance*
- *Vendor Research & Connections – Access to our preferred vendor list*
- *Rental Items Assistance*
- *Budget Management*
- *Décor Support & Sourcing*
- *Stationary Assistance & Designs*
- *Assistance with hotel room blocks and transportation for your out of town guests, if needed*
- *Layout and floor plan logistics resulting in optimal use of the event space*
- *Management of load in and load out*
- *On-site event coordinator for the duration of your event*
- *Coordination of set-up and take-down*
- *Communication and coordination with rental companies and vendors*



Pricing is customized based on your event needs.
Contact us for more information.