



Wedding Weekend Package



**YOU HAVE ALREADY CREATED YOUR PERFECT
WEDDING DAY, NOW HOW DO YOU GET TO
ACTUALLY ENJOY IT?**

Upon contracting, RD Events will meet with you and educate ourselves on the priorities and visions you have for your special day. We will take over all vendor communications, create detailed timelines for you and your vendors, as well as coordinate logistical moments needed during the day. RD Events becomes a direct liaison between the client and everyone else, so we troubleshoot everything before you know about it.

What's Included?

- Three detailed in person/phone meeting beginning six months out
- Walk through at venue with client 1-2 weeks from wedding day
- Email & Phone support throughout the planning journey
- Create wedding day timeline and distribute to vendors and venue
- Tie up any loose ends with vendors and finalize details
- Ceremony rehearsal attendance and coordination
- Personal vendor meetings/phone calls month of to ensure all details are final and needs are met
- Meet with vendors day of wedding to reiterate timeline
- Assist and receive deliveries from bakers, florists and other vendors
- Assist with venue set up and décor execution
- Client item handling/placement – favors, programs, signage, special items, keepsakes, etc.
- Distribution of final payments and gratuity to vendors
- Full wedding ceremony coordination
- Full reception coordination and timeline execution with vendors
- Bridal party coordination throughout the weekend
- Assist with answering guest's questions and concerns throughout the weekend
- Access to Emergency Wedding Day Kit
- Delivery of cards, gifts, client items to hotel or client preferred location
- Handle any and all emergencies if they arise



Pricing starts at \$3,000

Add on any additional services from our A la Carte/Additional Service Menu for an additional charge. Use of RD Events Rental Items will include an additional charge that can be added on anytime, if client requests. Travel fees may be additional if venue is not within 30 miles. All fees subject to NY Sales Tax.